

# MEDICAL ASSISTING (MA)

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**MA102: Introduction to Medical Assisting**

This course will introduce you to the profession of medical assisting. You will become familiar with the scope of practice, typical work environments, and professional credentialing opportunities and processes for the medical assistant. The course will also provide you with detailed information regarding the medical assisting degree plan, preclinical, and clinical requirements.

Quarter Credit Hours: 1 | Prerequisite: Must be taken in first term of program

**MA250: Professionalism in Health Care**

This course will focus on the aspects of professionalism that a health care professional needs to successfully work in a medical office setting, including communication skills, personal appearance, and interpersonal interactions. This course will prepare you for the clinical experience.

Quarter Credit Hours: 1 | Prerequisite: Enrollment in the Medical Assistant Certificate

**MA265: Clinical Competencies I**

The course introduces you to procedures commonly performed in a health care setting with special attention to aseptic technique, documentation, and safety. Specific competency simulations will include: collecting a health history, vital signs, specialty exams, sterilization, minor surgical procedures, surgical asepsis, growth charts, and electrocardiograms.

Quarter Credit Hours: 5 | Prerequisite: MA250

**MA275: Clinical Competencies II**

This course introduces you to procedures commonly performed in a health care setting with special attention to aseptic technique, documentation, and safety. Specific competency simulations will include: specimen processing, methods of quality control, capillary and venipuncture, Clinical Laboratory Improvement Amendments (CLIA)-waived testing, microbiology and immunology procedures, urinalysis, and administering medications.

Quarter Credit Hours: 5 | Prerequisite: MA250

**MA280: Clinical Competencies III**

This course will focus on the performance of clinical skills in an approved medical facility or educational medical lab, as appropriate. You will complete a minimum of 50 hours and all required competency skills.

Quarter Credit Hours: 1 | Prerequisite: MA265, MA275, and permission from the Clinical Placement Team

**MA295: Medical Assisting Externship and Evaluation**

Successful completion of this course will require 160 supervised hours of clinical and administrative experience at an approved health care setting.

You will be evaluated on the performance of expected competencies, including a professional credentialing exam, at the end of the course.

Quarter Credit Hours: 5 | Prerequisite: HS210, HS220, MA280, and permission from the Clinical Placement Team